**PKS Kids Grant Application Guidelines**

The board reserves sole discretion to approve or disprove any requested items or service pursuant to the PKS Kids grant program. Grant decisions will be based on objective criteria, including needs assessment, as determined by the board.

1. Application must be submitted on the PKS kids grant application form.
2. Payments will be made directly to the vendor, not to the individual or family. An invoice or statement must be received from the vendor before payment.
3. Grant application will be accepted only for families with a child diagnosed with PKS.
4. Please be as specific as possible regarding the details of the requested grant funds.
5. PKS Kids reserves the right to request follow-up documentation or reports regarding use of the grant funds.
6. Video equipment can only be rented.
7. PKS Kids asks that acknowledgment using our name, logo and website is part of the documentary. PKS Kids will receive a copy of the finished product to use at our discretion.
8. All grants shall be subject to the terms and condition of the PKS Kids bylaws including the Conflict of Interest Policy. PKS Kids grant making activities shall comply with all statutes and regulations applicable to organizations exempt from Federal Income Tax under Section 501(c)(3) of the Internal revenue Code of 1985, and section 170©(2) of the Internal Revenue Code of 1986.